



**Transform
Yourself.
Transform the
World.**



The College is built upon the idea that a powerful, pragmatic, broad education can transform hearts and minds, can solve problems in an ever-changing world, and can yield ideas and innovation across every discipline.

ADDRESS

Main Campus: Main Street Junction, P.O.
Box 1016, St. Elizabeth

Mandeville Campus: 35 Ward Avenue
Mandeville, Manchester, Jamaica

CONTACTS

Tel: (876) 625-2753/707-9233
www.southeastcollegeinfo.com



**MEDICAL
ASSISTANT
Training**

Phlebotomy Training
(included in course)



College of Business, Education
& Healthcare



COURSE OVERVIEW

Duration: 9 mths
Fee: \$40,000/term
Award: SEC Career Diploma, AAH Certification
Mode of study: Campus, Online
Schedule: Day & evening classes
New training dates: January, March, June & September

Speak to an Enrollment Advisor today about our easy payment plans...

WHO IS A MEDICAL ASSISTANT?

Medical Assistants work alongside physicians, mainly in outpatient or ambulatory care facilities, such as medical offices and clinics.

DUTIES OF A MEDICAL ASSISTANT

Medical Assistants are cross-trained to perform administrative and clinical duties. Clinical duties include:

- Preparing and administering medications as directed by a physician
- Assisting the physician during exams
- Drawing blood



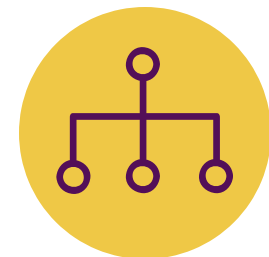
RECOGNIZED

SEC is a registered institution of the Ministry of Education, since 2004. Employers have grown to trust & recognize our training programmes.



ACCREDITED

Our program is approved by the American Allied Health. Graduates can therefore take this certification exam, which means more opportunities for you.



WORKING EXPERIENCE

Practical learning and leadership opportunities are at the core of the SEC experience.